



Student Trillium #: _____ Date of Birth: _____

COMPLETION OF COMMUNITY INVOLVEMENT ACTIVITIES

Student _____ Principal _____
 Telephone V. Jones

School EAST ELGIN SECONDARY SCHOOL Telephone 519-773-3174

Please submit this form annually to the school when the Principal requests it, or when you have completed 40 hours of community involvement activities.

Completed Activity	Location of Activity	Number of Hours	Date of Completion	Supervisor's Name & Telephone Number	Supervisor's Signature	Supervisor's Comments
Total						

Student's Signature _____ Date _____ Parent/Guardian's Signature _____ Date _____

PLEASE READ THE REVERSE SIDE FOR CLARIFICATION OF COMMUNITY HOURS.

For Office Use Only
 Completion has been noted on the student's OST.
 Signature of School Official _____ Date _____

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In accordance with Section 29(2) of the Municipal Freedom of Information and Protection of Privacy Act, 1989, this is to advise you that the information you have provided is collected under the legal authority of Section 327 of the Education Act, R.S.O. 1990, c.E.2 as amended, and may be used as necessary for some or all of the following principal administrative purposes related to: the Board operation, school programs and educational services, student records, and the Ministries of the Government of Ontario. If you have any questions, please contact the Principal and/or the Freedom of Information Coordinator.

COMMUNITY INVOLVEMENT HOURS

Activities that are Eligible	Activities that are Ineligible
<p>Offer assistance to charitable organizations, service clubs, and not-for-profit organizations, such as:</p> <ul style="list-style-type: none"> • Canvassing, walk-a-thons, celebrity games; • Coaching minor sports teams; • Helping to organize events in your community such as summer fair or winter carnival; • Participating in environmental projects, e.g. clean-up, tree planting, recycling; • Assisting at seniors' residences, hospitals, nursing homes, e.g. serving snacks, helping with crafts, visitation; • Performing community projects, e.g. food bank • Assisting in local parks and recreational facilities <p>Provide assistance such as:</p> <ul style="list-style-type: none"> • Activities involving seniors, e.g. helping shop, reading letters, shoveling snow, visiting hospitals; • Activities with young people, e.g. tutoring, transcribing, reading buddies • Assisting individuals with disabilities <p>Help others, with activities such as:</p> <ul style="list-style-type: none"> • Peer helping • Timing, scoring, managing a team; • Coaching a younger team; • Organizing the school art show 	<ul style="list-style-type: none"> • Is a requirement of a class or course in which the student is enrolled (co-op, job shadowing, work experience); • Provides remuneration to the student; • Takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during lunch or "spare" periods is ok • Takes place in a factory, if the student is under 15 years of age; • Takes place in a workplace other than the factory, if the student is under 14 years of age and is not accompanied by an adult; • Would normally be performed for wages by a person in the workplace; • Involves the operation of a vehicle, power tools, or scaffolding • Involves the administration of any type or form of medication or medical procedure to other persons; • Involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act; • Requires the knowledge of a tradesperson whose trade is regulated by the provincial government; • Involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables; • Consists of duties normally performed in the home (e.g. daily chores) or personal recreational activities, such as athletics, music drama; or • Involves a court-ordered program (e.g. community service program for young offenders, probationary program)

Dear Parent/Guardian: Your signature on the reverse of this page confirms that each activity identified on the reverse of this page meets the proper criteria. For further information refer to the "Community Involvement Flyer" available from the Guidance Office.

Record Retention: Original: C + 1 year
September 2015 – June 2017
 Notice of Collection: The personal information provided on this form and any other correspondence relating to staff or student involvement in Board programs is collected by the Thames Valley District School Board under the authority of the Education Act and Regulations (R.S.O. 1990 c.E.2) as amended. The information will be used to register the student in a school as well as for any consistent purpose, and to share information with employees to carry out their job duties. In addition, the information may be used for matters of health and safety, or discipline and as required to be disclosed in compelling circumstances for law enforcement matters or in accordance with any other Act. For questions about this collection, contact the Board's Freedom of Information Co-ordinator, Thames Valley District School Board, 1250 Dundas Street, London, Ontario, N6A 5L1, Telephone 519-452-2000, Ext. 2021